Yearly Status Report - 2018-2019

Part A	

Data of the Institution

1. Name of the Institution	GOVERNMENT COLLEGE ARJUNDA
Name of the head of the Institution	Shri N. P. Devedi
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	078820101010
Mobile no.	9926588303
Registered Email	govtcollege.arjunda1988@gmail.com
Alternate Email	samir231973@gmail.com
Address	Matiya Road
City/Town	Arjunda
State/UT	Chhattisgarh
Pincode	491225

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Prof. G.P. Pathak**
Phone no/Alternate Phone no.	**078821010100**
Mobile no.	**9993233816**
Registered Email	**govtcollege.arjunda1988@gmail.com**
Alternate Email	**gppathak68@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.gcarjunda.com/Content/63_80_AQAR2017-18%20(A).pdf.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.gcarjunda.com/Content/70_49_academic%20calender_2018-19_2018107112900%20du-merged.pdf.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**57.50**	**2004**	**03-May-2004**	**03-Jun-2009**
2	**B**	**2.01**	**2015**	**11-May-2015**	**11-May-2020**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**13-Nov-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Second quarterly meeting	**09-Jan-2019**	**7**

First quarterly meeting	10-Jul-2018 1	7

| 1 | | |

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- **Academic Calendar of the College for the academic session 20182019 prepared by the Academic Committee**

- **IQAC motivated faculty members to publish research papers in peer reviewed journals and apply for major and minor research projects.**

Awareness Programme on 'SVEEP' (Systematic Voters' Education and Electoral Participation)

- **Academic Audit of all the departments was done by IQAC & faculty members of the various department are instructed by IQAC and Principal for better improvement.**

- **The College premises were subjected to periodic sanitation drives and cleanliness drives on every Saturday throughout the year.**

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Feedback of stakeholders	Collection and Analysis of the feedback from students and parents was done during the academic session in 20182019.
Academic performance	The analysis of academic results from previous academic session of 2017-2018 was done and reforms discussed by IQAC, Principal and staff members.
To establish Help desk and Reception counter for providing complete information to students and parents & Other stakeholders.	A help desk counter is established in the College.

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	25-Jan-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Govt. College Arjunda, Balod (C.G) is affiliated to Hemchand University, Durg, and it follows the University prescribed curriculum. To ensure effective curriculum delivery through a well planned and documentation process different steps are followed by the institution: - The Annual Academic Calendar is prepared in advance and is in concurrence with the Office of the Commissioner,

Directorate of Higher Education, Govt. of Chhattisgarh. It is also uploaded in our website and it is displayed in the Students Notice Board. At the very beginning of the academic session, the College arrange the Staff Council meeting regarding the discussions about the academic calendar, time table, teaching process and other activities that are to be scheduled during the session. A well elaborated weekly routine / schedule / time table is made for each year / semester and is provided to both UG and PG classes by the Time Table Committee. Hence, all the theory and practical classes are held according to the time table throughout the session. College has an established Central Library equipped with textbooks related to the course offered by college like Science, Arts and Commerce. For the effective delivery of the curriculum and for better learning & understanding of students, various classroom teaching tools & techniques are adopted by the teachers, which are mentioned below: - 1. Use of Chalk and Green board method. 2. Use of scientific models and charts. 3. Use of ICT based tools like LCD projectors. 3. Power Point presentations of project works and dissertations by students. In this year as per the guideline of affiliated university the college has conducted the model examination in the month of January, whose marks weightage to added to the results. College keeps the record of all its students regarding their academic performance during the whole session.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	Mathematics	03/08/2018
[View File](#)		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nill	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships

BA	Third Year Geography	50
BCom	First Year (Commerce) EVS	50
BSc	First Year (Science) (EVS)	144
BA	First Year (Arts) EVS	221
MA	Sociology	10
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college maintains the practice of collecting feedback from all students the entire process of collecting the same is done by the IQAC systematically. The self-designed feedback forms are printed and distributed among the UG and PG students just before the end of a program. The IQAC, while distributing the feedback forms, requested the students to express their opinion honestly about the teachers who have been assigned the responsibility of handling the semester classes. The purpose is to identify the strengths, weaknesses of the classroom teaching to find out the remedies for improving the academic standard of the college. Every step has been taken to keep the information of the students a secret. After receiving feedback, the Principal discusses the same with the faculty members of college with the IQAC in a joint meeting convened by the Principal. The Principal advises the IQAC to make a detail analysis of the feedback received from the students for the development of the institution. The IQAC does the same the results are kept in a single format for every academic session.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Mathematics	25	23	23
MCom	Commerce	60	20	20
MA	Sociolgy	60	28	28
MA	Economics	60	34	34
MA	Political Science	60	37	37
BSc	Science	540	390	372

BCom	Commerce	240	130	101
BA	Arts	690	570	533
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1006	142	13	1	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
13	3	21	4	1	3
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student Mentoring System (SMS) is prevailing in the College with absolute sincerity and zeal. SMS is adapted in the College for the benefit of the students and has been successful so far in achieving the following features. Narrowing the gap between teachers and students for cordial and conducive environment in the College so that the students can freely approach teachers for both educational and personal guidance. Enhancement of knowledge base of students and teachers facilitated due to positive effective two-way communication. Awareness and support by teachers to students for Govt. PSUs examinations. Motivation by teachers to students for higher studies and entrepreneurship. Advice and support by teachers to students for improvement in academic performance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1148	13	1:88

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	13	8	Nill	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Nill	Nill

2019	Nil	Nill	Nill
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	14	Second Semester	13/07/2019	19/09/2019
MA	13	Fourth Semester	09/07/2019	21/09/2019
MA	13	Second Semester	13/07/2019	21/09/2019
MA	9	Fourth Semester	09/07/2019	20/09/2019
MA	9	Second Semester	13/07/2019	20/09/2019
MA	8	Fourth Semester	09/07/2019	20/09/2019
MA	8	Second semester	13/07/2019	27/09/2019
BSc	4	Third year	30/05/2019	17/07/2019
BCom	3	Third year	15/05/2019	10/07/2019
BA	1	Third year	06/06/2019	20/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For timely completion of syllabus, Guest Lecturers are appointed by the College. Induction and Orientation programs are organized by Colleges IQAC for new comers as an essential part of the post-admission process. The fresher is made familiar with the College and University norms and regulations. The main curriculum and awareness about extra-curricular and co-curricular activities is also conveyed to the students. Class wise teaching time table is displayed on the notice board of the College. Month wise teaching plan is prepared for each Course / Paper of all the UG PG classes. The conduction of internal assessment is a regular process and a part of curriculum and the marks obtained are added to the final scores in semester exams. Model or Internal exams for the UG classes are also conducted for preparing the students for the annual exams and the marks obtained are added to the final scores in annual exams. This supports the main curriculum and provides better training and technological information to the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

prescribes the academic calendar through Hemchand Yadav Vishwavidyalaya, Durg for all affiliated institutions. Based on this academic calendar the institution prepares the academic calendar and schedule of activities throughout the year and better align with the University schedule. The well

prepared academic calendar circulated to all faculty members, nonteaching staffs and students during the commencement of the academic calendar which contains the following contents: The academic calendar is displayed on the institutional website at the beginning of every academic sessions, Last working day of the year/semester, sports, NSS and NCC calendar, unit test schedule, model/internal test, year/semester end theory and practical examination schedule, vacation schedule, Tentative date of University theory and practical examinations, number of teaching days etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.gcarjunda.com/Content/67_61_PO%20PSO%20CO%2018-19.pdf.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
14	MCom	Commerce	15	5	33.33
8	MA	Sociology	11	10	90.91
13	MA	Political Science	16	16	100
4	BSc	Science	93	76	81.72
3	BCom	Commerce	15	15	100
1	BA	Arts	146	123	84.25
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.gcarjunda.com/Content/65_66_feedback%2018.pdf.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NA	0	0
International Projects	0	NA	0	0
Any Other (Specify)	0	NA	0	0
International Projects	0	NA	0	0
Students Research Projects (Other than compulsory	0	NA	0	0

by the University)				
Projects sponsored by the University	0	NA	0	0
Interdiscipli nary Projects	0	NA	0	0
Minor Projects	0	NA	0	0
Major Projects	0	NA	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	**Nil**	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	**Nil**	**Nil**	**Nill**	**Nil**
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	**Nil**	**Nil**	**Nil**	**Nil**	**Nill**
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	**0**	**0**

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIl	**Nill**

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	**Nill**	**Nill**	**Nill**
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIl	**Nill**

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	Nill
Nil	Nil	Nil	2019	0	Nil	Nill

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIl	Nil	Nil	2018	Nill	Nill	Nil
Nil	Nil	Nil	2019	Nill	Nill	Nil

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nill	Nill	Nill	Nill
Presented papers	Nill	Nill	Nill	Nill
Resource persons	Nill	Nill	Nill	Nill

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	Nill	Nill

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	NIl	Nil	Nill

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen	Name of the activity	Number of teachers	Number of students

	cy/collaborating agency		participated in such activites	participated in such activites
Nil	Nil	Nil	Nill	Nill

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nill	Nill	Nill

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nil	Nill

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
440832	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Nill	Nil	2018

| Nil | Nill | Nil | 2019 |

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	Nill	Nill	Nill	Nill	Nill	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	10	1	0	0	0	4	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	10	1	0	0	0	4	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">0 MBPS/ GBPS</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
440832	0	440832	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College administration ascertains that proper procedures through proper channels are followed under established systems of College for the maintenance and utilization of physical, academic and support facilities. The College has established several committees for decision taking, scrutinizing and recommending of various proposals / tenders pertaining to expenditure on

augmentation and maintenance of infrastructural facilities in the College. The relevant College committees also perform internal audits to ensure that proper utilization of funds has taken place for infrastructural enhancement and maintenance. The yearly budget of the College is planned with the support of Principal, Committee Heads, Administrative Staff, and Head Accountant. Regular meetings at timely intervals are organized to present complete details of budget allocation and expenditure for various academic, physical and support facilities. All the academic, administrative and financial matters are decided through consensus with final approval from the Principal. Our College has a Finance Committee consisting of Principal, Heads of all departments and Head Accountant. The College adopts formal strategies to ensure complete transparency in financial management. Proper procedures and process for budget allocation leads to effective and efficient use of financial resources. No amount is collected from students for any program or activity. The various committees established in the College are meant for several Institutional affairs like Student Admission, Academic Time Table, Student Examination, Purchase, Extension Activities and Student Welfare. All the above academic, physical and support facilities of the College are being properly maintained and utilized by the support of various committees which follow a consensual decision making process inclusive of the requirements of all the stakeholders.

https://www.gcarjunda.com/Content/66_65_non%20gov%2018%2019.pdf.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Post metric	982	3108933
b)International	Nil	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	Nill	Nill	0
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Nil	Nill	Nill	Nill	Nill
2019	Nil	Nill	Nill	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	19	B.A.	Arts	Govt. College Arjunda	M.A. Sociology
2019	5	B.A.	Arts	Govt. College Arjunda	M.A. Economics
2019	15	B.A.	Arts	Govt. College Arjunda	M.A. Political Science
2019	11	B.Com.	Commerce	Govt. College Arjunda	M.Com.
2019	5	B.Sc.	Science	Govt. College Arjunda	M.Sc. Mathematics
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
SET	Nill
SLET	Nill
GATE	Nill
GMAT	Nill
CAT	Nill
TOFEL	Nill
Civil Services	Nill

Any Other	Nill

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Nil	NIl	Nill

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	Nill	Nill	Nill	Nil
2019	Nil	National	Nill	Nill	Nill	Nil
2018	Nil	International	Nill	Nill	Nill	Nil
2019	Nil	International	Nill	Nill	Nill	Nil

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

At the beginning of every academic year, Student Council is constituted by the College. The Office Bearers of Student Council are elected as well as nominated as per the Government directives. In academic Session 2018-19 students securing highest marks are being nominated as Office Bearers of the Students Council and as Class Representatives. Student Union comprises of President, Vice President, Secretary and Joint Secretary. Apart from this various other student bodies are also constituted by the College for various activities. One wing of Colleges Red Cross Society and other is the NSS units which is comprised of student members who work in tandem with the College Health Centre and its Incharge for spreading health and hygiene awareness and volunteering / organizing health / medical camps inside the College campus. Another wing of Colleges Red Cross Society is the Red Ribbon Club which is comprised of student members who work as a team to spread awareness for AIDS among the student community of the College and also among the local residents especially youths. The College has constituted a NSS which is comprised of student members who discharge their duties towards Environmental protection, Ecological preservation and also towards Cleanliness. The student members of the NSS units tree plantation drives by planting saplings in and around the College Campus and also in the villages adopted by the College and cleanliness drives in support of Swachh India. The NSS units and College faculty members take initiative and emphasizing the importance and need of Water Conservation and Rain Water Harvesting in the College campus. The student members watch out for any wastage of water, leakages of pipelines / taps and also water sanitation maintenance of RO purifiers inside the College campus.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Colleges administration is much decentralized with participatory form of management. The Principal, being academic and administrative head of the College, manages all the activities and ensures implementation of academic discipline. The long term vision of Principal for both academics and administration guides, motivates and encourages the staff to actively involve themselves towards realizing the goals and objectives of the College. Principal also coordinates with outside agencies like University, RUSA, UGC and States Higher Education Department and other Govt. bodies for compliance with necessary regulations. The members of the teaching staff along with the Librarian and Sports Officer constitute the Staff Council. The Principal is the Chairman of the Staff Council. The Council Secretary is elected on the basis of seniority and only the senior most faculty member is entitled to become the Council Secretary. Teachers are members and conveners of various committees institutionalized for smooth functioning of the College. Each committee has a convener who convenes the meeting of the committee and record the minutes of meeting. The Staff Council Secretary keeps the records of the proceedings of all the meetings. Department Heads and Principal are accountable for implementation of Academic calendar, completion of syllabus, internal assessments and annual practical and theory examinations. Decentralization of administration ensures responsible independent thinking among the faculty members. The faculty members decide among themselves on course distribution, teaching plans, theory practical classes and syllabus completion.. Two practices of decentralization and participative management during the current year are provided below: (1) The annual and semester examinations carried out timely for which separate examination committees for Arts, Science and Commerce streams were formed to conduct the respective exams in three different shifts. Each committee comprised of exam superintendents and assistant superintendents who managed all the activities related to examinations of their stream and shift. The examination committees were responsible for smooth conduct of the exams by preparation of seating plans, arrangement of exam halls, invigilators duty chart, collection and dispatch of the answer sheets to the affiliating university

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details

Curriculum Development	Some professors of institute member of Board of studies
Teaching and Learning	Academic calendar, teaching plans, extra-curricular activities, field works, Power point presentations, seminar lectures and ICT tool Based teaching methodology used.
Examination and Evaluation	Unit tests, surprise tests, quarterly exams, assignments, project works, class seminars
Research and Development	The promotion of RD facility in the college the committee constitute. The main aim of the committee to aware the faculty as well as the P.G. students to upgrade his/her Research skill and how to get the financial support from the various source (state and Central government.) One faculty of Department of Home Science pursuing Ph. D from Pt. R.S. U Raipur.
Library, ICT and Physical Infrastructure / Instrumentation	According to the fund generated, library takes action for purchasing the books, journals after allocating funds evenly. The library automation has been done with own tracking books issue and barrows. As per requirement, furniture, computers, instruments are regularly purchased according to the need. Under ICT based teaching tools 03 DLP are install in some teaching class rooms
Human Resource Management	Permanent teaching and non-teaching staff are appointed according to govt. rules guest teachers are appointed on the basis overall enrolled students. Against the vacant post, as per guideline the higher education department eight faculties members in various department appointed as guest faculties. The service of guest faculties was null and void after over the session.
Industry Interaction / Collaboration	The college has no such type of collaboration.
Admission of Students	Implementation of e-governance in Students Admission and Support has been done by higher education department with help of affiliated university only for first year UG and PG program. For the higher class (2nd, 3rd years and PG final year) Students Admission and Support has been done by the College Level. Separate counter for the submission of admission fee, Collection of enrolment form and examination form with the help of office staff under the

	supervision of constitute committee by the head of institute.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Planning and Development is mostly carried out through Colleges website. Relevant information is displayed on the Colleges website as well notice board and via whatappgroup created by head of the institute.
Administration	Implementation of e-governance in Administration has been done since 2015 and is still continuing. The service provider or the vendor through which e governance in Administration has been implemented is: e-kosh Online (NIC) Sanchanalaya, KoshLekha and Pension C.G. 0771-2331305. Under e-governance in Administration, exchange of data electronically and digitally with affiliating University, RUSA, Directorate of Higher Education and other State Government authorities is also carried out. Proper Notice of meetings are circulated , There is an official whatsapp group to give instructions and exchange official information, Functional Dynamic college website exists and via notice board.
Finance and Accounts	Implementation of e-governance in Finance and Accounts has been done since 2015 and is still continuing. The service provider or the vendor through which e-governance in Finance and Accounts has been implemented is: ekosh Online (NIC) Sanchanalaya, KoshLekha and Pension C.G. 0771-2331305. Under e governance in Finance and Accounts, online payroll system has been established with State Government Treasury for disbursal of salaries and pensions directly in to the bank accounts of the employees and pensioners.
Student Admission and Support	Implementation of e-governance in Students Admission and Support has been done by higher education department only for first year.
Examination	Implementation of e-governance in Examination has been done, the service provider or the vendor through which e governance in Examination has been provided is the affiliating University itself i.e. Hemchand Yadav Vishwavidyalaya, Durg (C.G.) Smart

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	Nill
2019	Nil	Nil	Nil	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Nil	Nill	Nill	Nill	Nill
2019	Nil	Nil	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation program	1	15/01/2019	11/02/2019	21
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
13	13	13	13

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

• Duty leave is given if applicable Medical leave – as per University acts and statutes, medical leaves are given. Employee Provident Fund granted as per PF rules. • Gratuity – applicable to every staff member after 5 years of permanent service. • Full paid maternity leave – 180 days fully paid maternity leaves to all the female employees. Encashment of EL at the end of service – At the time of retirement of an employee, he/she can encash his/her earned leaves (EL) as per the rules of the Higher Education Department. • Salary timely credited to bank account - Every month end, the employees bank accounts are credited with their respective salaries. • Medical leave encashment RO Water facility. • Vehicle stand. • Facility of part final encashment in case of marriage and in illness. • Partial funds for organizing Seminars, Workshops and value based programs. Family Benefit scheme. • Proper disbursement of Government welfare schemes to the employees. Loan without interest from their provident Fund. • Study leave for pursuing higher studies. Canteen facility. • Institute provides seed money for various academic projects. CCTV camera to ensure safety and security. • Central Library membership service facility.

Medical Empanelment with sophisticated super specialty private hospitals and diagnostic centers for cost effective prognosis and treatment. • Festival advance. • Medical leave – as per University acts and statutes, medical leaves are given. • Employee Provident Fund granted as per PF rules. • Gratuity – applicable to every staff member after 5 years of permanent service. • Full paid maternity leave – 80 days fully paid maternity leaves to all the female employees. • Encashment of EL at the end of service – At the time of superannuation of an employee, he/she can encash his/her earned leaves (EL) as per the rules of the Higher Education Department. • Salary timely credited to bank account - Every month end, the employees bank accounts are credited with their respective salaries. • Medical leave encashment, RO Water facility. • Vehicle stand. • Facility of part final encashment in case of marriage and in illness. • Family Benefit scheme. • Proper disbursement of Government welfare schemes to the employee. Loan without interest from their provident Fund. • CCTV camera to ensure safety and security.. • Membership of Group Insurance. • Financial contribution by College to the Non Teaching Staff. Help with facilitation of bank loans. • Crash Course in Computer Basics. • Uniform is provided to

Augmentation of admission opportunities in the College. Infrastructure augmentation of academic and physical facilities in College. Enhancement of RO drinking water facility in the College. Enhancement of ICT based teaching-learning aids and tools in the College. • Upgradation of classrooms by installing LCD Projectors with fixed/foldable screens in the College. Strict adherence to student teacher attendance regularity in the College. • Timely completion of syllabus curriculum and co-curricular activities in the College as per the academic calendar. • Timely completion of internal assessments, or model exams in College. Timely completion of Lab courses practical's as per the teaching plan. •College. Establishment of Student Help Desk in the College. Facilitating the availability of Offline Forms in the College. • Facilitating online submission of university fees in the College. Enhancing the approachability of Anti-Ragging Cell in the College.

	Peon and Security Guards aprons to technicians. Grains advance facility.	

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts internal as well external financial audit on regular basis. Internal financial audit is done on yearly basis by the Internal Financial Committee comprising of experienced Professors, Office Staff and Principal. The external financial audit is done as per the schedule of the Audit General and the Department of Higher Education, Chhattisgarh Government. The external auditors verify income and expenditures of every aspect. Receipts and payment vouchers of transaction are duly checked by the External Audit or staff scrutinizing and preparing the income and expenditure statements. The latest external audit was done in the year of 2016. The Accountant of the Office daily checks the Receipts and Payments and also records the Receipts Payments in the Account Ledger. Yearly audit enables the stakeholders to know the current status of financial position and accordingly future actions are planned and processed. Year on year funds generated have been properly utilized and the same has been duly certified by the competent authorities, wherein no major audit objections were raised.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nill
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal and IQAC
Administrative	No	Nil	Yes	Principal and IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Festival advance Medical Leave Yoga and health awareness program

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Nil

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes

b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	NIl	Nill	Nill	Nill	Nill
2019	Nil	Nill	Nill	Nill	Nill
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Plantation of tree in college campus with the association of NSS unit. Power saving of the institution, LED bulbus are used in class rooms, office and Lab.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	Yes	Nill
Scribes for examination	No	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

| 2018 | Nill | Nill | Nill | Nill | Nil | Nill | Nill |
| 2019 | Nill | Nill | Nill | Nill | Nil | Nill | Nill |

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Nil	Nil	Nil	Nil

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Rain water harvesting • Tree plantation • Plastic free campus • For energy saving usage of LED lights in classrooms and Lab. • Initiative cleanness, ODF free village located at near to college.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Tile of practice: Reverse osmosis (RO) system Objectives of practice: 1. To provide better drinking water capability. 2. To spread the message among the students and society for drinking water from the R.O Water system. The context: Reverse osmosis (RO) is a water purification process that uses a partially permeable membrane to separate ions, unwanted molecules and larger particles from drinking water. In reverse osmosis, an applied pressure is used to overcome osmotic pressure, a colligative property that is driven by chemical potential differences of the solvent, a thermodynamic parameter. Reverse osmosis can remove many types of dissolved and suspended chemical species as well as biological ones (principally bacteria) from water, and is used in both industrial processes and the production of potable water like that in the institute level. The practices: To get better improvement of the drinking faculty in our institute brought two R.O water system under the funding of U.G.C in 2015-16 with full capacity of purification of water in our rural area Evidence of the successes: The R.O water system are installed in two places our institute one in staff room and other is on drinking water area where the all the students and staff members of our college get benefited in all session. Tile of practice 02: Health and Hygiene Objectives of practice: 1. To provide better Health and Hygiene capability. 2. To spread the message among the students and society for health and hygiene. The context: Health and Hygiene are two essential concepts when it comes to the human body. Health refers to the state of physically as well a mental well being. Health also encompasses the social well being of an individual. Health is not just about being fit but also having the appropriate resources to live. Having a sound body and mind is an indication of good health. Hygiene refers to maintaining good health through practices that focus on cleanliness. Good Hygiene helps to prevent the spread of diseases and illnesses. Hygiene and health go hand in hand. In today's world, where pollution levels are rising and numerous diseases emerging, good health and Hygiene are a necessity. The practices: To get better improvement of the Health and Hygiene in our institute installed R.O. water system, cleanness of campus, green campus ect. Evidence of the successes: The Health and Hygiene our institute he all the students and staff members of our college get benefited in all session.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.gcarjunda.com/Content/13_56_best%20practices.pdf.pdf

7.3 – Institutional Distinctiveness

 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Nil

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

 • Development of computer lab and class rooms through Grant Received by RUSA. • Improvement in ICT facilities and purchasing of Laboratory equipment through Grant Received by RUSA. • Seminars and workshops to be conducted for the benefit of the students. • Automation of library by SOUL software. • Encourage faculty member for Ph.D./ Major and minor project for various funding agency.